

Steller Parent Group 20160504

Meeting Minutes

Call to Order at 6:05 pm.

Greetings and Introductions.

Attendees.

Angie Southwold. Becky Gerik. Bruce Robson. Colleen Bickford. Janet Moffatt. Janine Nesheim. Karen Gillis. Philip Fleckenstein. Reed Whitmore. Ty Nesheim. Victoria Weindel.

Approval of Agenda.

Click [here](#) to view May Agenda.
Agenda accepted as distributed.

Minutes Review.

Click [here](#) to view April Minutes.
Minutes are to be read and commented upon if any discrepancies are discovered.

Funding Requests.

None.

Reports.

Treasurer Report.
Bruce reporting.

Bruce distributed Statement of Cash Flows, Reconciliation Summary, and Profit and Loss Budget vs. Actual as of 05/03.

Available bank balance from 05/03: \$26199.17.

Janine reported additional income from the auction. Approximately \$800.

Principal Report.

Reed reporting.

Website. ASD is willing to train a couple parents plus office personnel on using the new ASD website infrastructure. Concern over parent group running their content through the ASD hosted website. Suggestion to form a workgroup to investigate the current website, investigate the limitations of moving to an ASD hosted website. Ty, Angie, Victoria, Judy, and possibly office staff will participate in a website workgroup.

Fall Calendar. Teacher's first day is August 17. Students report on August 22. First semester ends on December 22. Reed would like to have a community BBQ as a social event with participation from all staff. Karen and Haley will organize the BBQ. Suggestion for August 18. Suggestion for a back-to-school open house on September 7. Suggestion for a separate parent orientation on August 16. Bruce volunteers to lead the orientation.

MOTION: Hold a community BBQ on August 18.

Motion By: Karen.

Second By: Janine.

All in favor. Motion approved.

Auction. Janine would like to suggest October 15 for the annual auction and volunteers to take lead again next year. She will solicit help from other parents. Date accepted by parent group.

Parent Handbook. Reed hears feedback from parents who have difficulty gathering information about the school and school events when transferring in. He would like to see a parent handbook developed to help incoming families. Karen will convert the orientation presentation into a parent handbook.

Parent Voice. Reed would like to see a parent workgroup formed to help communicate what being a Steller parent means to the rest of the community and prospective families.

Staffing. Brian Gehring is hired as the new Physics teacher.

Staff Report.

Becky and Philip reporting.

Fall Class Schedule. In progress and will be distributed soon.

End of Year Dates.

Steller Olympics. Monday, May 16.

Conferences. Tuesday, May 17 and Thursday, May 19. Sign up online.

Graduation. Wednesday, May 18.

Advisory Board Report.

Karen reporting.

Bylaws. Meeting to discuss and approved updated bylaws scheduled for May 17 at 6:00 pm. Karen has directly received all positive feedback, but has concerns that some feedback may not be reaching her. Please direct questions, comments, and other feedback to Karen.

Old Business.

None.

New Business.

Laptop for Treasurer.

Bruce reporting.

Treasurer is requesting a new laptop for managing Parent Group financials.

MOTION: Fund up to \$1200, plus any additional cost for cloud services, for a new Parent Group laptop for use by the Treasurer.

Motion By: Ty.

Second By: Becky.

Discussion: Proposal to investigate cloud accounting services that can be accessed by multiple users when necessary negating the need for a laptop purchase. Proposal to wait until after the website workgroup has met and developed an initial plan of action. Proposal to wait until after cloud services can be further explored.

Call to Question: Karen.

None in favor. All against. Motion voted down.

Considerations from above will be taken into account and a recommendation will be made by the website workgroup.

Concern over delay in reimbursements. Would like to see more timely turnaround on payments and response to funding requests. Suggestion for multiple signers. Consider hiring a bookkeeper.

2016-2017 Budget.

No report.

2016-2017 Officers.

Bruce reporting.

Pat is the incoming Chair (advancing up from Vice-Chair).

Laura has volunteered to continue as Treasurer.

Angie volunteers to continue as Secretary.

Parent Group needs a Vice-Chair.

Adjourned at 7:39 pm.

Minutes recorded by Angie Southwold.

Upcoming Events:

Steller Olympics on May 16.

Year End Conferences on May 17 and 19.

Graduation on May 18 at 3:00 pm.

Last Day of School on May 19.

Parent Group Meeting on August 10 (Tentative).

Parent Orientation on August 16 (Tentative).

Community BBQ on August 18.