



**Travelers Payment Policies  
2013-2014  
Sign & Return**

Please enter traveler's name: \_\_\_\_\_

**Steller Secondary School**  
Program: Belize

Led by: Danelle Avellino  
Estimated # of travelers.....22

Billing type requested: **Individual**

<i>Travel Dates</i>	<i>Days/Nights Transportation</i>	<i>Meals &amp; Activities</i>	<i>Cost per Traveler</i>	<i>Deposit Due</i>	<i>Final Payment Due</i>
12/08/13 to 12/15/13	8 days 7 nights  Air & Ground	21 meals included / all activities not listed as optional	\$3150.00  (4 students per room)	05/10/13  \$300 per traveler	10/24/13

**Additional pricing terms:** Price is based on a minimum of 20 travelers, accommodating 4 students per room and an estimated 1 double room(s) for chaperones. If different rooming arrangements are requested, additional charges may apply. **Please note:** If the minimum number of travelers is not reached, the price of the trip may have to be adjusted accordingly.

**Paying adult travelers:** Additional charges apply for paying adult travelers due to rooming accommodations. If you will have paying adult travelers in your group, an additional charge of \$315, based on double occupancy, per adult traveler will be due by the last scheduled payment due date. For single occupancy rates please contact our office.

**Trip price/payment schedule:** Trip price per student is \$3150. A payment schedule has been set up for convenience (see attached). Paying travelers will be subject to this payment schedule and late fees will apply if payment is not received on time (see *Late fees below*).

**Baggage limits/fees:** Due to logistics regarding group baggage transportation, each traveler is limited to 1 suitcase, 40 lb limit, and 1 small bag such as a tote or carry-on item and 1 personal item such as a purse. Please note that travelers are subject to baggage fees charged by the airlines. Check with your group leader or airline website to see what baggage fees may apply.

**Deposits/Payments:** Deposits are non-refundable and payments are non-transferable.

**Late fees:** Any late payment received after a 7-day grace period will cause an automatic late fee charge of \$20 per traveler/per occurrence.

**Cancellations:** All cancellations must be made in writing and received in our FL office by the date of cancellation. In the event of a cancellation, the non-refundable deposit cannot be refunded or applied to a new account if such traveler signs up again at a later date. If such traveler signs up again at a later date for the same trip after cancelling, there will be an administrative fee of \$100, and you will be subject to pay the whole trip price including deposit. To prevent losing deposit or any other funds paid, we strongly suggest travelers not cancel unless they are absolutely sure they cannot participate in the trip.

**Refunds:** Refunds will be given on a pro-rated basis. Deposit + 30% of the trip price is retained by Appleseed when cancellation occurs between 90-61 days prior to departure date. Deposit + 50% of the trip price is retained by Appleseed when cancellation occurs between 60-30 days prior to departure date. No refunds will be given if cancellation occurs less than 30 days from your trip departure date.

**Trip cancellation insurance:** The price of your trip does not include trip cancellation insurance. In the event of a cancellation, such traveler may lose a portion or all of their funds paid. It is strongly recommended that travelers purchase trip cancellation insurance to recover funds they may possibly lose due to a cancellation. Trip insurance is inexpensive and worth it if a traveler wants to protect their cost. One great place to check rates is [www.worldtravelcenter.com](http://www.worldtravelcenter.com). You can use their "Policy Picker" to compare rates with several great companies.

**Important note:** Trip price and dates are *not* confirmed until we receive your deposits, and they are subject to change due to airline availability and unforeseen tax or fuel surcharge increases.

**Right to cancellation:** Appleseed Expeditions reserves the right to cancel a trip for any registered group or individual for any reason.

***\*Please sign & return to your group leader. Keep payment schedule for your reference.\****

**I have carefully reviewed this invoice and agree that it accurately reflects all terms of my Appleseed Expeditions trip as discussed with my Appleseed representative(s).**

\_\_\_\_\_

Parent/Legal Guardian or Adult Traveler Date

Monday, April 22, 2013

**PAYMENT PLAN (per student traveler)**

P1 Deposit: Due on 05/10/13 - \$300

Payment 2: Due on 06/24/13 - \$570

Payment 3: Due on 07/24/13 - \$570

Payment 4: Due on 08/24/13 - \$570

Payment 5: Due on 09/24/13 - \$570

Payment 6: Due on 10/24/13 - \$570

*Please note: Initial deposit must be given to your trip leader along with your registration paperwork.*

Remaining payments mail to:  
**Appleseed Expeditions**  
**39 Logan Lane, Suite 8B**  
**Santa Rosa Beach, FL 32459**